



Welbeck Primary School

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Dear parents/carers,

On this wet final day of half term, I would like to thank you for your support so far this year. We are ready for a rest to re-charge our batteries in preparation for the busiest time in schools, the Christmas countdown. A huge thank you to the Welbeck staff team for their ongoing hard work and care for every child in the school

You may have read in the news there is a national attendance crisis in schools. Nottingham city has been identified as having **below average attendance** figures so there is lots of support being offered to schools. I am pleased to say, our school attendance is **above the national average** however, that is down to a lot of hard work and effort from school and families combined. A huge thank you to you all for your support.

A few reminders...please read the following information about school attendance carefully:

- Holidays are not permitted in term time. The local authority fine parents if they take unauthorised leave from school.
- All leave must be requested by completing a form from the office and **handed to the headteacher** in advance. This includes a day to attend a family event e.g funeral/wedding. This request cannot be authorised by the class teacher.
- If extended leave is taken, your child's place may be removed and your child will need to re-apply via the local authority once they return. As we have a large waiting list in every year, it is **unlikely** that your child will gain a place again. This has happened to two pupils so far this year.
- All non emergency appointments e.g dentist/opticians must be taken in holiday time or after 3.30pm.
- Any child with below 90% attendance will be monitored by the Education Welfare Officer and home visits will take place.

Please also note-children can attend school with a mild illness e.g headache/cold/cough. They often forget all about it once they are in and learning with their friends. We will always ring you if they are poorly.

Important facts:

Children who have 98% attendance or above **make the most progress in school.**

Children find it **harder to catch up on learning after missing days off school.** This can affect their confidence and well being.

Many thanks for your understanding with this. We care about your child so we want them in school as much as possible so they can progress to go onto to do great things!

Warm regards,
Rebecca Gittins
Headteacher

