



# WELBECK PRIMARY – PARENT NEWSLETTER

## AUTUMN TERM 2020



Dear Parents,

Welcome back to our new school year! I hope you have had a wonderful summer holiday and enjoyed the warmer weather. The children have made an excellent start to the new term-they look refreshed and so smart in their Welbeck uniforms. Can I take this opportunity to welcome any new parents/carers to our community. As you are aware, all children are expected to attend school **every day** and attendance procedures will return to normal. If your child is ill, please ring the school office by 9am and inform us of their absence. If your child is displaying any Covid-19 symptoms e.g new persistent cough, high temperature or sudden loss of taste/smell, please do not bring them to school and book a Covid test. Please note: there has been 0 cases of Covid linked to our school so far. Dentist appointments should be made after school or in the school holidays please.

### Drop off/Collections:

Many thanks for arriving on time and using the systems in place. We have extended our school day so that no child misses any learning time due to staggered starts. Following the first run through yesterday, we have made an amendment to these procedures. **One parent can drop off/collect their EYFS, KS1 or Y3 or 4 child at their classroom door. They must then enter/exit via their set gate.** Gates will open at **8.30am** and **3pm**. Please ensure you wait at a social distance and leave the school grounds promptly to avoid crowds forming. Siblings can be collected from their classroom door but all Y5/6 pupils will exit at the tram entrance. If you need to speak with a class teacher, ring prior to the end of the day and they will arrange a time to see you or speak on the phone.

We hope to get back to normal again soon but until then, it is really helpful if you can follow these measures.

### End of year assessments:

Due to Covid-19, all statutory assessments were cancelled this year. We are proud of how hard all the children worked especially Y2 and Y6 pupils who were unable to sit their SATS.

Phonics and SATS assessments are planned for this year so we have implemented the Catch-Up learning programme to support your child's learning further. Please look out for a letter inviting some children to after school Catch-Up learning clubs which start next week.

### Reading at home:

Please support us in our aim to get all children to the expected level by reading at home **4 times per week**. I appreciate this can be challenging at times, however, is essential to catch up the learning missed due to the school closure. Reading before bed is a great way to ensure a good night's sleep. Please sign their diary for your child to win the reading treat.

As always, there are many projects and activities planned including exciting topic work, music and sports programmes and trips booked. We continue to do our best to keep costs down by subsidising trips through fundraising and grants. If there is a cost to a trip we will do our best to give you lots of notice.

Sadly, Government guidance states that no parents are permitted in the school premises unless essential or in an emergency. We cannot therefore invite you to our annual Harvest festival or welcome meetings this half term. We are missing our contact with you so are present at the gates everyday to catch up and answer any questions.

Many thanks for your ongoing support,

Mrs Rebecca Gittins  
Headteacher

### Key dates to note for the term (more class dates on the class newsletter)

Date	Time	Class	Event
Tuesday 29 <sup>th</sup> September	3.30-6pm	F1-Y6	Open evening
Wednesday 30 <sup>th</sup> September	3.30-5.30pm	F1-Y6	Open evening
Friday 16 <sup>th</sup> October	pm	Merit winners	Afternoon tea with Mrs Gittins
Friday 16 <sup>th</sup> October	am	F2-Y6	Reading treat prizes awarded
Friday 16 <sup>th</sup> October	-	All	Break up for half term

## Other important reminders for your information and attention:

### **Safeguarding children's safety**

Children should not arrive in school before 8.30am when staff are on duty. Only Y5 and Y6 children may walk to and from school alone with parents permission.

### **Bikes**

Only Y5&6 children may ride a bike to school. Bikes must be roadworthy and should be locked safely in the bike area. Helmets must be worn.

### **Half term holiday -2 weeks**

Break up Friday 16<sup>th</sup> Oct – return Monday 2<sup>nd</sup> Nov

### **Emergency Contact Numbers**

Make sure we have your most recent phone number as well as a second contact. If you change phones or address please let us know immediately. Several numbers we tried recently were out of use.

### **Parking**

Please do not park on the double yellow lines or block driveways on Kinglake Place. Traffic wardens arrive daily and are happy to ticket anyone parked outside the bays. The staff car park is for staff only.

### **Collecting children**

Please note: **NO** child may be collected by anyone under aged 16. Safety is a priority. Let us know who is collecting your child if it is not the usual people. We will **NOT** let children go with anyone we don't know.

### **Attendance – Aim for 100%**

We expect all children to attend every day. If your child is **ill ring us** on the first day. One day for Eid may be authorised. Children should not be collected early unless it is an emergency.

**Holidays are NOT allowed in term time.** If you take an unauthorised absence for a period of time, without informing us, your child will be classed as missing and reported to the authorities. Requests for leave of absence must be made in writing stating the exceptional circumstances. A reply will be given.

For **medical and dentist** appointments resulting in absence or lateness we will need to see your appointment card or letter.

All absence is followed up through phone calls and letters. **Persistent absence** is attendance below 90% and is reported to Education Welfare. Expected attendance is 96%.

### **Safeguarding Children**

Children's safety and well-being are our priority. Any welfare concerns should be shared with the appropriate staff and will be followed up with parents. It is our duty of care.

Any serious concerns will be reported to children's services following LA guidance. If concerns are discussed or reported we are not accusing anyone but merely asking for investigations to take place. Our Safeguarding Policy is on the website. Our school counsellor provides support for children and parents. Children are referred with parent's permission. An appointment can be made with her through the school office.

### **Nits (need instant action!)**

Please be aware if your child gets nits as they need instant action. Condition and nit comb your child's hair thoroughly. Time off school is not necessary. If your child is live with nits you may be asked to take them home to treat them. Please be vigilant.

### **School Governors**

The Chair of governors is:

**Mrs D Carter**

The parent governors are:

Mr Chaudry and Mrs Mohammed

### **School photographer**

Due to Covid-19 only essential visitors are allowed on site therefore, we have postponed the school photographer until next term.

### **Breakfast Club**

In order to continue to help working parents, parents travelling a long way or delivering children to another school our breakfast club is open from 8.00am.

Places must be requested by applying through the main office.

There is a charge of £1.00 a day. This is considerably cheaper than most schools and the school subsidises this provision.

### **Cashless Payment System – School Meals, Breakfast Club and Educational Visits**

To enable you to pay for schools meals, breakfast club and educational visits you will need to register with The School Gateway (online payment system).

We will no longer accept cash payments.

If you require help to register please come and speak with the office team.

### **Milk – Reception and KS1 children only**

If you would like your child to have milk you will need to register with Cool Milk. You only need to register if you pay for your child's milk. If you are in receipt of benefits and you qualify for FSM please speak to the office as your child may be free. If unsure or require help please speak to the office team

### **Healthy Schools – Healthy Lunches!!**

All Reception and KS1 children are still having free, freshly cooked, healthy school lunches. Menus are available on the website. If you need help applying for free school meals for older children ask at the office.

Packed lunches for KS2 children should include:

- Sandwich (no jam or chocolate spread)
- Fruit
- Drink (water or juice, nothing fizzy)
- Any other healthy snacks (carrot, raisins, yoghurt etc)

No sweets, chocolate or biscuits should be included and please limit crisps per week.

**As a healthy school we are expected to promote healthy eating.** All Foundation Stage and KS1 children have milk and fruit. KS2 children may bring bottles of water and fruit for playtime.

### **School Meals**

Our school menus operate on a three week cycle and provide up to 3 choices per day. They change twice per year to reflect seasonal fruit and vegetables.

The cost of the school meal has increased slightly to **£2.25 per day**. **Payment must be made at the beginning of the week for meals to be taken. A weekly payment is £11.25.**

### **Medicine**

If your child is completing a prescribed course of medicine from the doctor and has been declared fit for school, Mrs Gittins may administer that medicine. Forms need to be filled in at the office. All medicine must be labelled with the child's name and dosage from the pharmacist. We **cannot** administer paracetamol, Calpol or any medicine not prescribed by the doctor.

### **Communication**

This year we will communicate with you through:

- Letters - Look in your child's book bag
- Email - Let us know your email address
- Text - Make sure we have your up to date phone number
- Website - [www.welbeck.nottingham.sch.uk](http://www.welbeck.nottingham.sch.uk)
- Outside noticeboards
- Twitter: @WelbeckPrimaryS Please download the free app and follow us!

Please check them all!

## Nottingham City Council School Terms and Holidays Calendar - 2020/21

AUGUST 2020						
M		3	10	17	24	31
T		4	11	18	25	
W		5	12	19	26	
T		6	13	20	27	
F		7	14	21	28	
S	1	8	15	22	29	
S	2	9	16	23	30	

SEPTEMBER 2020						
M		7	14	21	28	
T	1	8	15	22	29	
W	2	9	16	23	30	
T	3	10	17	24		
F	4	11	18	25		
S	5	12	19	26		
S	6	13	20	27		

OCTOBER 2020						
M		5	12	19	26	
T		6	13	20	27	
W		7	14	21	28	
T	1	8	15	22	29	
F	2	9	16	23	30	
S	3	10	17	24	31	
S	4	11	18	25		

NOVEMBER 2020						
M		2	9	16	23	30
T		3	10	17	24	
W		4	11	18	25	
T		5	12	19	26	
F		6	13	20	27	
S		7	14	21	28	
S	1	8	15	22	29	

DECEMBER 2020						
M		7	14	21	28	
T	1	8	15	22	29	
W	2	9	16	23	30	
T	3	10	17	24	31	
F	4	11	18	25		
S	5	12	19	26		
S	6	13	20	27		

JANUARY 2021						
M		4	11	18	25	
T		5	12	19	26	
W		6	13	20	27	
T		7	14	21	28	
F	1	8	15	22	29	
S	2	9	16	23	30	
S	3	10	17	24	31	

FEBRUARY 2021						
M	1	8	15	22		
T	2	9	16	23		
W	3	10	17	24		
T	4	11	18	25		
F	5	12	19	26		
S	6	13	20	27		
S	7	14	21	28		

MARCH 2021						
M	1	8	15	22	29	
T	2	9	16	23	30	
W	3	10	17	24	31	
T	4	11	18	25		
F	5	12	19	26		
S	6	13	20	27		
S	7	14	21	28		

APRIL 2021						
M		5	12	19	26	
T		6	13	20	27	
W		7	14	21	28	
T	1	8	15	22	29	
F	2	9	16	23	30	
S	3	10	17	24		
S	4	11	18	25		

MAY 2021						
M		3	10	17	24	31
T		4	11	18	25	
W		5	12	19	26	
T		6	13	20	27	
F		7	14	21	28	
S	1	8	15	22	29	
S	2	9	16	23	30	

JUNE 2021						
M		7	14	21	28	
T	1	8	15	22	29	
W	2	9	16	23	30	
T	3	10	17	24		
F	4	11	18	25		
S	5	12	19	26		
S	6	13	20	27		

JULY 2021						
M		5	12	19	26	
T		6	13	20	27	
W		7	14	21	28	
T	1	8	15	22	29	
F	2	9	16	23	30	
S	3	10	17	24	31	
S	4	11	18	25		

- Inset Days
- Bank Holiday
- School Holiday

Half term 1 – 7 weeks  
 Half term 2 – 7 weeks  
 Half term 3 – 6 weeks  
 Half term 4 – 5 weeks 4 days  
 Half term 5 – 5 weeks 4 days  
 Half term 6 – 7 weeks 2 days