



Dear Parents/Carers,

Open evening: Tuesday 29th and Wednesday 30th September 2020

We are delighted to be able to offer you the opportunity for you to see your child's work and speak directly with their class teacher.

Here are a few procedures to ensure everyone's safety:

- Please arrive 10 minutes prior to your appointment to view your child's work.
- Enter the school via your child's gate and go to the outside classroom doors.
- Please use the hand gel provided outside each classroom upon arrival and prior to touching any school work
- Your child's tray will be placed on a chair outside with their books inside for you to look at before your meeting (you may need a coat!)
- You will be invited into the classroom to spend 10 minutes maximum with the class teacher.
- Masks must be worn inside the classroom by parents.
- Please be on time, if you are late, we cannot offer you a later appointment this time.
- Once your meeting has finished, please leave the school via your child's exit gate.

We hope the next open evening will be less rigid but for now, this is the best way we can offer this opportunity for you.

If you have requested a telephone consultation, the class teacher will be in touch next week.

Many thanks for your ongoing patience and understanding during this time.

Warm regards

Rebecca Gittins
Headteacher